

Airport Permitting

Site Approval

Pursuant to PUC 21664 and CCR 3534, any political subdivision or person planning to construct, establish, or expand an airport shall apply for the appropriate permit from the department prior to the construction, establishment or expansion. The permit application must be made on Department Form DOA-0100, Airport Site Approval Permit - Application and must include the following:

- 1) Two copies of scaled drawings of the airport and adjoining areas. CCR 3534(b)(1), 3540, 3542, and 3543 provide required details, which include Airport Design standards such as Runway Safety Areas, FAR Part 77 imaginary surfaces including the Primary, Approach, and Transitional Surfaces, and required marking, lighting, and visual aids.
- 2) Topographic map that shows the location and altitude of the aircraft traffic patterns relative to the airport.
- 3) Local area map or drawing depicting the airport and the location of schools, places of public gathering and residential areas within two nautical miles of the centerline of a proposed runway.
- 4) Pursuant to PUC 21661.5, documentation of approval of the plan for construction by either the Board of Supervisors of the county or the City Council of the city (as appropriate) in which the airport is to be located.
- 5) Documentation of action by the Airport Land Use Commission of the county in which the airport is to be located.
- 6) Documentation of compliance with the California Environmental Quality Act (i.e., CEQA).

See the [Aero Environmental Guidance page](#) for more information.

- 7) Documentation showing ownership of the airport. The owner is the person with the authority to possess the facility, either as the outright legal owner or through a lease of at least one year. Grant Deeds, Tax Bills, and Lease Documents are examples of potentially suitable proof of ownership documents. Submissions should also include a plat map showing the location of the parcel(s).
- 8) FAA Airspace Determination regarding the airport. The proponent must complete and submit FAA Form 7480-1, Notice of Landing Area Proposal, to the FAA. The FAA conducts an Airspace Study to determine the impact of the proposed facility on the National Airspace System and the Airspace Determination is the end product.

Last Updated: January 9, 2012